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**HR Martin July General Meeting Minutes 7/16/14**

At 11:47 am, President Stacy Mastrov called the lunch meeting to order. There were 32 members in attendance.

**Officer and Chair Reports**

**President Stacy Mastrov** welcomed members and introduced new members Lisa Ashmore from Brow and Brown and 2 guests Jodie Garcia and Candy Wright. The Employment Law 101 scheduled for August 6<sup>th</sup> a half day event being held at Martin Downs Country Club. Professional Awarded scholarship applications are being accepted through April 30. September 17<sup>th</sup> from 4-6 also at MDCC is the annual Charity Auction to benefit SHRM and other charities. Entry is \$5.00 this year but you will receive \$5.00 in raffle tickets, along with a drink ticket and lite h'orderves. Contact Angela Nunez if you would like to donate or sponsor at this event. A reminder that HR Florida is October 6-8<sup>th</sup>.

**VP of Programs** – Jeanna Shanahan announced next months speaker will be discussing criminal background checks. If anyone has any suggestions as to subjects they are interested in hearing about, please feel free to make suggestions.

**Past Past President** –Maryellen Castellanos is HR Florida’s District Director for 2014 along with Victoria Stalls from the Treasure Coast Chapter, who was in attendance today. There is a referral contest for HR Florida this year. The person who refers the most people to the conference this year wins an extra card into the drawing at the conference for a paid conference registration for 2015.

**VP of Membership** – Susan Scoton informed the membership that we reached 100 members strong. Asked everyone to refer coworkers or small business owners to HR Martin.

**Treasure and Secretary** – Ginny Ricker asked if there were any attendees that forgot to sign in? Treasurer’s report would be on the website soon. Lisa Mochan would have the minutes posted after they are approved.

**Certification Chair- Becky Withstanley** reminded everyone about the advantage of an HR Certification in the workplace. The next testing window is December- January and classes for that window would be forming in the fall. A new initiative is underway that transitions PHR, SPHR & GPHR through SHRM. HRCI certifications will continue to be available. After Joyce Chasitain’s presentation you can contact Becky for additional information.

**Sponsor – IBM SouthEast Employees’ Federal Credit Union**

IBM Credit Union has branches in Palm Bch Gardens and Post St Lucie as well as south down to Cypress Creek. The closest shared location to you where Members can do transactions for our accounts is:

Connect Credit Union  
1993 S Kanner Hwy  
Stuart FL 34994  
P: (772) 287-4057  
[tgreenough@ibmseu.org](mailto:tgreenough@ibmseu.org)



**Presentation-HR's Role in Contingency Planning –Joyce Chastain**

The HR professional's role is far more reaching than merely protecting the personnel files. To be truly effective at contingency planning, the HR professional must understand the business they serve and the expectations for service levels following a business interruption. Whether it's a hurricane, terrorist attacks, financial failure from poor business management, workplace violence, fires, cybercrime, product tampering or union strikes, the result for the organization can be substantial damage and loss. Human Resources professionals have a significant role in each phase of an emergency:

- • Before – Planning Stage
- • During – Acting the Plan
- • After – Recovery Mode (Getting Back to Normal)

During this session, we'll take a detailed look at each phase and the strategic role and specific responsibilities that are aligned with protecting the human capital and ultimately, the organization

Meeting convened at 1:07pm

I hereby certify that the foregoing minutes represent a true and accurate account of the meeting described herein.  
Respectfully submitted,

Lisa Mochan  
July 20, 2014

**Next General Membership Meeting**

August 20, 2014 11:30am  
Manero's Restaurant  
Palm City